

Karate Alberta Provincial Team

Coaching Staff

January 1, 2023 – Nationals 2024

Time frame: January 1, 2023 – Nationals 2024

Information

Karate Alberta is looking for a technical director, 2 program head coaches, and 5-7 assistant coaches to develop athletes for the Karate Canada National Championships 2023 and 2024.

Positions for hire

1 - Technical Director (TD)

2 - Head Coaches (Kata, Kumite)

5-7 Assistant Coaches , including one Para coach

Philosophy on hiring: Karate Alberta will value diversity of gender, demographics, styles, clubs when hiring coaches to fill roles.

Position:

Technical Director (TD) 2 year contract

Qualifications:

Comp Dev certified (or plan to complete by July 2023), first aid, screened

Scope: to assist Head coaches to develop YTPs, technical and tactical plans, strength and conditioning programs for age and disciplines, oversee coach development, assist in coaching if required by Head Coaches, attend team trainings to ensure trainings are inclusive, engaging and support progressive athlete development. Ensure Head Coaches prepare EAPs. Oversee that selection process complies with policy. Assist BOD in budgeting. Be lead for communication. Work directly with Chair of Officials Committee, BOD liaison, Team manager(s) or National Tournament Planning coordinator (NTPC) - Role TBD.

Reports: to BOD executive & ED

Position:

Head Coaches Kata & Kumite 2 year contract

Qualifications:

Comp Intro Certified (or trained and must be certified by Nationals 2023), first aid, screened
Scope: to develop YTPs, technical and tactical plans, strength and conditioning programs for age and disciplines, conduct team trainings to ensure trainings are inclusive, engaging and support progressive athlete development. Create and communicate EAPs. Lead and support the competitive experience for athletes at trainings and competitions. Create a positive team culture.

Reports: to TD

Position:

Assistant Coaches (discipline based) 1 year contract

Qualifications:

Instructor beginner trained, and/or comp intro trained (certified Comp Intro by end April 2023), screened.

Scope: Assist Head Coaches in the training and development of athletes and contribute to a safe and positive team culture.

Reports: to TD and Head Coaches

Notes:

Current athletes may apply to coach as assistants

Applications

Technical Director, Head Coaches, Assistant Coaches - [Applications can be submitted online, Deadline November 15, 2022](#)

The Technical Director position will be selected by a hiring committee consisting of two Board Members and the ED. Head Coach positions will be selected by a hiring committee consisting of one board member, ED and TD. Assistant Coaches will be selected by TD, and two Head Coaches.

Job Descriptions

Responsibilities

Technical Director:

- Assist with the hiring of Head Coaches and Assistant coaches
- Debrief and document at end of events
 - Submitted to ED within two weeks of each event
- Debrief coaches at all events

- Communicate effectively with athletes and their families
- Communicate regularly with the BOD through the ED
- Create a positive Team Culture

Responsibilities

Head Coaches:

- Debrief and document at end of events. Formal debriefing with athletes.
 - These will need to be submitted to TD within one week of each event
 - Gap analyses of specific discipline and age group based
- Communicate effectively with athletes and their families
- Communicate regularly with the BOD through the ED
- Create a positive Team Culture

Hired Coaches

Sign Confidentiality and Conflict of interest agreements

Submit Disclosure form

Submit Police Check

Events for Coaches

Dates for 2023 (2024 TBD)

Date/Time	9:30-12:30 Set up 8:30-9:30am	1:00-4pm Take down 4-4:30
Feb 12	KA Prospect training Camp Kata, Para Kata	KA Prospect training Camp Kumite
Mar 19	KA Prospect training Camp Kata, Para Kata	KA Prospect training Camp Kumite
Apr 30	KA Tournament #2	
Jun 4	KA Team training Camp Kata, Para Kata	KA Team training Camp Kumite
Jun 23	Full Team – Preparation for KC Nationals Camp - Kata, Para Kata, Kumite	
Jul 7-10	KC Nationals	

Training time allocated for technical/tactical training, in addition to debrief and action planning with athletes

Honoria

Hired positions	Training sessions	Tournament	Administrative	Expenses
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TD	\$200/3hr session	Apr 30 \$150 Jul 7-11 \$600 + per diem	50 hours * \$20= \$1000	No expenses, except Nationals
Head Coaches	\$200/3hr session	Apr 30 \$150 Jul 7-11 \$600 + per diem	25 hours * \$20= \$500	No expenses except Nationals
Assistant Coaches	\$100/3hr session* \$50/3hr session**	Apr 30 \$100 Jul 7-11 \$350 + per diem		No expenses except Nationals

*Comp Intro certified or higher

**Comp Intro or Instructor Beg Trained

Coaches Funding to Nationals

- TD
- Head Coaches
- Assistant Coaches to fill ratio TBD and based on budget

Once hired:

Complete:

ALL positions

- Respect in Sport for Coaches – online learning
- Safe Sport Training – online learning
- Sign Coach agreement
- First Aid

TD additions:

- First Aid
- Respect in Sport for Leaders
- Chair of Coaching Committee
- Member of Coaching Committee